



tcmhcc
Texas Child Mental
Health Care Consortium

TCMHCC Resource Sharing Policy

TCMHCC Executive Committee Meeting
March 30, 2026

Policy Outline

This policy establishes guidelines for sharing resources with providers and parents through the centralized database used by TCHATT, CPAN and PeriPAN teams.

The policy covers:

- Platforms for sharing resources
- The process for adding and vetting resources added to the centralized database
- The verification process to follow when sharing a resource externally with a provider or family
- Expected timelines for sharing resources



Key Changes

- This is a new policy.
- Welnity is the centralized database to share mental health related resources
 - All HRIs are required to use Welnity for tracking and sharing mental health resources. For social service resource needs, teams should utilize 211 and other appropriate platforms for community resources.
- Once a resource is added to the Welnity platform, HRIs must review and vet the resource within two business days.
 - Vetting is a quality insurance process that includes confirming the resource form has been fully completed, ensuring all information is entered in the correct format and categorized correctly. If the HRI centers the resource into the platform, they must confirm key details with the resource provider verbally or through written communication.

Key Changes

- Prior to sharing a resource with a requesting provider or family, HRI teams must verify the resource.
 - Verification includes contacting the resource to confirm it remains active and accurate as well as appropriate for the specific needs of the provider or family.
 - If the resource has been not verified in the past 30 calendar days, the platform will prompt re-verification before the resource can be shared externally.
 - TCHAT HRI teams must return verified resource referrals to the family with two weeks of the initial request.
 - CPAN PeriPAN HRI teams must return verified resource referrals to the requesting provider within one business day of the initial request.



Key Changes

- TCHAT HRI teams must not share any resources externally that are not verified.
- Due to the difference in expected timelines, CPAN PeriPAN HRI teams may share resources that have not been verified provided that reasonable efforts have been made to verify the resource and standard language is used in resource letter to distinguish between verified and non-verified resources.
- All referral forms must include disclaimer language.

Timeline

