



# Data Dissemination

## TCMHCC Policy

### 1. Purpose

To outline expectations and guidelines for the access to and dissemination of dashboards and reports that contain statewide and Health-Related Institution (HRI)-level data from programs of the Texas Child Mental Health Care Consortium (TCMHCC).

### 2. Scope

This policy focuses on the dissemination of centrally managed HRI-identified data through data dashboards, measures, and reports about TCMHCC programs, including:

- Child Psychiatry Access Network (CPAN)
- Perinatal Psychiatry Access Network (PeriPAN)
- Texas Child Health Access Through Telemedicine (TCHATT)
- Child Psychiatry Workforce Expansion (CPWE)
- Child and Adolescent Psychiatry (CAP) Fellowship
- Other Workforce Expansion (OWE)
- Youth Aware of Mental Health (YAM)

This policy does not apply to data that is not centrally managed (i.e., maintained by an HRI).

### 3. Policy

#### 3.1 Usage of Data

To improve services within TCMHCC, HRIs must have timely, accurate, and consistently derived data, along with relevant comparisons and benchmarks. To support this, the TCMHCC Administrator (UT System) will provide each HRI with data dashboards, measures, and reports on a monthly, quarterly, and annual basis through the TCMHCC Internal and External Evaluation contractors.

Data will be compiled from TCMHCC data sources, including but not limited to Trayt, Salesforce, budgets, staffing information, and regular and ad hoc surveys of TCMHCC staff and stakeholders. Data shared will include process measures, enrollment and services data, outcomes, estimated costs per service, and qualitative data. The data shared are intended to support the operational and continuous improvement of the HRI delivery, performance, and outcomes associated with all TCMHCC programs.

UT System and Program Medical Directors/program hubs will incorporate data in monthly and annual discussions with HRIs on performance, performance improvement strategies, and budgets.

Questions about the validity of data should be escalated to UT System.

## 3.2 Data Dashboards

Data dashboards will be compiled by the Internal Evaluation team on behalf of UT System, shared with each HRI, and updated regularly. Some measures will be updated and shared monthly, and others will be updated and shared quarterly.

### 3.2.1 Presentation Dashboards

Presentation Dashboards include data suitable for sharing with external audiences to show trends and/or current statewide and HRI numbers.

### 3.2.2 Quality Improvement (QI) Performance Dashboards

QI Performance Dashboards will be used for internal purposes to show HRI performance compared to targets and TCMHCC programs statewide.

## 3.3 Data Measures Development Workgroups

Workgroups may be formed to develop new measures and to understand the accuracy and usability of these measures. These workgroups will consist of the program Medical Director and HRIs. HRI-level data and measures may be shared at meetings. All members of these workgroups must sign non-disclosure agreements and must not share the measures at an HRI level internally within their organization, with any other TCMHCC organization, or publicly.

## 3.4 Other Data Reports

In addition to the data dashboards, annual and one-time data reports will be generated by the Internal and External Evaluation contractors. HRI-identified data and information will not be shared publicly or with another HRI. Data shared with the HRI may include comparisons (to state rates and/or targets) to assist the HRI in understanding their performance and potential areas of improvement.

## 3.5 Access to and Dissemination of Data

Access to dashboards and reports will be limited to UT System staff, Internal and External Evaluation staff, Program Medical Directors/hubs/Centralized Operational Support Hub (COSH) and their staff, the Center for Health Communication (CHC), and designated individuals within each HRI.

UT System and Internal and External Evaluation staff will have access to all dashboards and reports. CHC will have access to statewide data in presentation dashboards. Program Medical Directors/hubs and COSH will have access to the HRI dashboards and reports for any program(s) they support. This access is strictly limited to reviewing data with the specific HRI the information pertains to. Program Medical Directors/hubs/COSH and their staff must not share any HRI data with other HRIs or external parties.

If an HRI wants to share its dashboards, reports, or any related data outside of the HRI, the HRI must submit a request to UT System per the TCMHCC Communications Policy for a communications and programmatic review. HRIs may share data with their subcontracted partners and CPWE sites. HRIs are not required to obtain approval from the Data Dissemination and Publication Committee to share data from dashboards or reports. Data dashboards and reports or the data/information therein cannot be shared or disseminated with another HRI without permission from the other HRI's leadership.

### 3.5.1 Presentation Dashboards

Each HRI's designated individuals with access to the dashboards will disseminate data and visualizations within the HRI for presentation purposes as needed. HRIs will only have access to their HRI's and statewide data for external sharing purposes.

### 3.5.2 QI Performance Dashboards

Each HRI's designated individuals with access to the dashboards will disseminate the information with their leadership and operational staff to identify opportunities to improve access to care, quality, and cost-effectiveness of their services.

### 3.5.3 Other Data Reports

HRIs will only have access to their HRI's and statewide data from other data reports.

## 4. Definitions

### Access to Care

The ability to obtain mental healthcare services when needed.

### Access to Data

The ability to directly view and retrieve data/information from data dashboards and other data reports.

### Center for Health Communication (CHC)

The team that develops statewide strategies, relationships, and externally facing materials for TCMHCC program outreach.

### Centralized Operations Support Hub (COSH)

A team that centrally manages the technology of the CPAN/PeriPAN and TCHAT programs for data collection.

### Child and Adolescent Psychiatry (CAP) Fellowship

A TCMHCC-funded program that funds HRIs for additional two-year CAP fellowship slots.

### Child Psychiatry Access Network (CPAN)

A Consortium-funded program that offers peer-to-peer provider phone consults, referrals and resources, and behavioral health continuing medical education (CME) for providers of pediatric patients.

### Community Psychiatry Workforce Expansion (CPWE)

A Consortium-funded program that funds full-time academic psychiatrists as academic medical directors and new psychiatric resident rotation positions at facilities operated by community mental health providers

### Data Dashboard

Data shared with an HRI through an electronic report that contains numbers and visualizations of the HRI's data and Texas data for comparison purposes. Data dashboards include presentation dashboards and quality improvement performance dashboards.

### Data Dissemination and Publication Committee (DDPC)

A TCMHCC Committee made of members from HRIs and other TCMHCC-associated agencies/organizations. The DDPC reviews and approves the dissemination of TCMHCC data analytics, research, and evaluation findings outside the Consortium.

### Dissemination

The sharing of the data/information from data dashboards outside the HRI, which includes the sharing of the data/information to the public through oral presentations, posters, and publications. It also includes the sharing of the data/information by placement on a webpage, in an email, or through verbal communication.

### External Evaluation Team

The team responsible for evaluating the long-term reach and outcomes of TCMHCC programs. External Evaluation's analyses may include the use of external data.

### Health-Related Institution (HRI)

A health-related institution of higher education that administers one or more programs of TCMHCC in their geographic region.

### HRI Program Leadership

A HRI's identified individual or individuals who are responsible for overseeing project operations for the team.

### Internal Evaluation Team

The team responsible for evaluating the ongoing and month-to-month reach and outcomes of TCMHCC programs. Internal Evaluation is responsible for creating and maintaining all data dashboards.

### Member of the Consortium

TCMHCC Executive Committee members, HRI staff members, and UT System and its contractors, including Internal Evaluation, External Evaluation, Center for Health Communications, and the Centralized Operations Support Hub (COSH).

### Other Workforce Expansion (OWE)

TCMHCC-funded programs to expand training programs for non-psychiatry mental health professionals.

### Perinatal Psychiatry Access Network (PeriPAN)

A Consortium-funded program that offers peer-to-peer provider phone consultations, referrals and resources, and behavioral health continuing medical education (CME) for providers of perinatal patients.

### Program Hub

The lead entity that provides operational guidance and coordinates cross-HRI collaboration for a specific program, engaging regularly with HRIs to resolve issues, identify and implement program efficiencies, and provide statewide program expertise. The program hub will have access to all HRI dashboards for their program and review the data therein.

### Program Medical Director

A physician who provides statewide clinical and operational guidance and leadership for a Consortium program, engaging regularly with HRIs to resolve issues, identify and implement program efficiencies,

and provide statewide clinical expertise. The Program Medical Director will have access to all HRI dashboards for their program and review the data therein.

#### Subcontracted Partner

A hospital system or behavioral health provider organization contracted by an HRI to provide TCMHCC services in the HRI's geographic region.

#### Texas Child Mental Health Care Consortium (TCMHCC)

A legislatively established and funded entity that provides statewide mental health services through various programs including CPAN, PeriPAN, TCHATT, CPWE, CAP fellowships, and research programs.

#### Texas Child Health Access Through Telemedicine (TCHATT)

A Consortium-funded program that provides in-school behavioral telehealth care to at-risk children and adolescents.

#### Youth Aware of Mental Health (YAM)

An evidence- and school-based educational program delivered to students in 8th-12th grades to explore the topic of mental health through role-play and student-led discussions.

## 5. Other Resources

Resource	Link
TCMHCC Communications Policy	<a href="#">TCMHCC Communications Policy   TCMHCC SharePoint</a>
Data Dissemination and Publication Committee Charter	<a href="#">DDPC Charter   TCMHCC SharePoint</a>

## 6. Revision History

Date Approved	Description of Changes	Sections Changed
TBD	Policy created	All